

Gladstone Primary Academy



Anchor Road, Sandford Hill, Longton, Stoke-On-Trent, ST3 5EW
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Website: www.gladstoneprimary.org.uk

12th February, 2018

Dear Parent,

A vacancy exists on our school's Governing Board, I am writing to inform you of the election arrangements and to invite you to stand for election. Parent Governors are appointed for a four year period, parents may remain to serve out their term even if the child moves during this period.

Parents of all children currently registered in the school are entitled to stand for election or to nominate other parents. For these purposes 'parents' include a step-parent, guardian or other persons having care of the child, or having parental responsibility. A comprehensive job description can be found as an appendix to this letter.

We do need to stress that in line with the regulations on page 33 of the Governance Handbook applications are preferred from people who are able to bring the skills needed to enhance the Governing Board and which will further enhance the effectiveness of the Governing Board. Currently, Governors have identified a need for candidates with skills in Law and / or Human Resources.

Similarly, in line with The Competency Framework for School Governance, governors are expected to undertake any relevant training and professional development in order to enhance their own skills and therefore develop the effectiveness of the Governing Board.

As part of the election process candidates will be asked to submit a brief statement about themselves which will be distributed to all parents to help them to make their decision when voting. In this statement candidates will be expected to describe clearly the skills and expertise that they feel they can bring to the Governing Board.

Parents who are willing to stand as candidates for election may obtain nomination forms from the School Office. The nomination form then needs to be signed by the candidate and two other parents of children in the school.

A completed nomination form must be completed and returned to the school no later than Friday, 2nd March 2018.

All candidates will be invited to attend the count although it will not be invalidated due to the inability to attend.

The results of the ballot will be posted on the school website immediately following the count.

Yours sincerely,

Mrs Christine Bartley

Chair of Governors,

Gladstone Academy Governing Board

Headteacher: Mrs Elaine Preston B.A. (Hons), P.G.C.E., N.P.Q.H.

Deputy Headteacher: Mrs Claire Annes BSc (Hons), P.G.C.E. **Assistant Headteacher:** Mr Stephen Stanford BSc (Hons), P.G.C.E.

